



Teeswide Safeguarding Adults Board

Meeting Date: **Wednesday 19th April 2023**

Time: **9.30am – 12pm**

Venue: **Microsoft Teams**

Minutes

Attendees

Name	Role	Representing
Karen Agar	Associate Director of Nursing Safeguarding	TEWV
Jane Bell	Administration Officer	TSAB Business Unit
Gordon Bentley	Senior Adult Safeguarding Officer	North East and North Cumbria Integrated Care Board
Darren Best	Independent Chair	Teeswide Safeguarding Adults Board
Cllr Bob Buchan	Lead Member	Hartlepool Borough Council
Jon Carling****	Chief Executive	Catalyst Stockton
Cllr David Coupe	Lead Member	Middlesbrough Borough Council
Paula Dewell	Detective Superintendent – Head of Safeguarding	Cleveland Police
Natasha Douglas	Healthwatch Manager	Healthwatch Stockton
Kate Duncan	Head of Safer Prisons & Equality	HMP Holme House Prison
Deb Fenny	Detective Chief Inspector	Cleveland Police
Kirsty Fletcher	Safeguarding & DoLS Development Officer	Hartlepool Borough Council
Kathleen Fitzwater	Named Nurse in Adult Safeguarding	North Tees and Hartlepool NHS Foundation Trust
Lorraine Garbutt	Business Manager	TSAB Business Unit
Elaine Godwin	Admin Officer	TSAB Business Unit
Jean Golightly	Director of Nursing & Quality	North East and North Cumbria Integrated Care Board
Jill Harrison	Director of Adult and Community Based Services	Hartlepool Borough Council
Neil Harrison	Head of Safeguarding & Specialist Services	Hartlepool Borough Council
Gina Hurwood	SAR Co-Ordinator	TSAB Business Unit
Alyson Longstaff	Advanced Customer Support Senior Leader	Durham Tees Valley Department for Work and Pensions
Graham Lyons	Service Manager – Adults & Health	Stockton-on-Tees Borough Council
Amy Mahoney	Business Manager	TSAB Business Unit
Cllr Ann McCoy	Lead Member	Stockton-on-Tees Borough Council
Jen Moore	Designated Nurse Safeguarding Adults	North East and North Cumbria Integrated Care Board
Ruth Musicka	Head of Access and Safeguarding	Middlesbrough Borough Council
Kay Nicolson	CEO	A Way Out
Cara Nimmo	Assistant Director for Adult Care Operations	Redcar & Cleveland Borough Council
Cllr Mary Ovens	Lead Member	Redcar & Cleveland Borough Council
Greg Purta	Safeguarding lead	Stockton-on-Tees Borough Council
Lindsay Britton-Robertson	Assistant Director of Safeguarding	South Tees Hospitals NHS Foundation Trust
Erik Scollay	Director of Adult Social Care	Middlesbrough Borough Council

Angela Storm	Data Analysis and Performance Monitoring Officer	TSAB Business Unit
Chloe Swash	Admin Officer	TSAB Business Unit
Stephen Thomas	Development Officer	Healthwatch Hartlepool
Robin Turnbull	Area Manager	Cleveland Fire Brigade
Gary Watson	Business Manager	South Tees Safeguarding Children Partnership

Apologies

Name	Role	Representing
John Rafferty	Compliance Business Partner - Safeguarding	Thirteen Group
Sarah Bowman-Abouna	Director of Public Health	Stockton-on-Tees Borough Council
Angela Connor	Assistant Director Adult Social Care/PSW	Stockton-on-Tees Borough Council
Elsbeth Devanney	Group Director of Nursing & Quality	TEWV
Stephen Green	Associate Director of Risk and Clinical Governance	North Tees and Hartlepool NHS Foundation Trust
Patrick Rice	Corporate Director of Adults and Communities	Redcar & Cleveland Borough Council
Dr Hilary Lloyd	Chief Nurse	South Tees Hospitals NHS Foundation Trust
John Lovatt	Assistant Director	Hartlepool Borough Council
Judith Mackenzie	Inspector	CQC (Middlesbrough, Stockton-on-Tees and Redcar & Cleveland)
Elizabeth Moody	Director of Nursing and Governance	Tees Esk & Wear Valleys NHS Foundation Trust
Julian Penton****	Development Officer	Hartlepower
Ann Powell	Head of Stockton & Hartlepool PDU	National Probation Service
Darren Redgwell	Head of Middlesbrough, Redcar & Cleveland PDU	National Probation Service
Linda Sergeant	Project Coordinator	Healthwatch South Tees
Leanne Stockton	Business Manager	Hartlepool & Stockton Safeguarding Children Partnership
Janet Alderton	Assistant Director of Nursing & Patient Safety	North Tees and Hartlepool NHS Foundation Trust
Victoria Wilson	Assistant Director of Adult Care	Redcar & Cleveland Borough Council
Ann Workman	Director of Adults and Health	Stockton-on-Tees Borough Council

Absent

Name	Role	Representing
Mark Davis***	Chief Executive	Middlesbrough Voluntary Development Agency
Mike Fleet	Principal Lecturer (Programmes) Department of Nursing & Midwifery	Teesside University
Rachelle Kipling	Temporary Assistant Chief Executive	Office of Police & Crime Commissioner
Michelle Monty	Inspector	CQC Hartlepool
Peter Neal	CEO	Redcar and Cleveland Voluntary Development Agency
Helen Richmond	Safer Custody and Equalities Hub Manager	HMP Holme House Prison
Katie Tucker	Inspector	CQC Hartlepool

*Attends for specific agenda items only, ** Attends 2 times per year; ***Attends on behalf of MVDA, RCVA & Healthwatch South Tees, **** Attendance will be shared between Catalyst and Hartlepower

Copies: Chris Brown; Rebecca Duce; Caroline Gallilee; Emily Gibson; Suzanne Glass; Lorna Harrison; Nigel Hart; Kay MCGowan; Suzanne Metcalfe; Judith Oliver; Laura Poppleton; Angela Pringle, Mike Sharman; Karen Sproston; Rachael Surtees; Lyndsay Waddington

Agenda Item 1	Introductions and Apologies	Presenter: Chair
Darren Best (DB) welcomed members to the meeting. Cara Nimmo (CN) is representing Redcar & Cleveland Borough Council on behalf of Patrick Rice and Graham Lyons is representing Stockton-on-Tees Borough Council on behalf of Ann Workman and Angela Connor. DB passed on his congratulations to Amy Mahoney who has been appointed as the new TSAB Business Manager following a rigorous selection process.		

Agenda Item 2	TSAB Strategic Business Plan 2022-25	Presenter: Angela Storm / Lorraine Garbutt
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Progress Monitoring 2022-23 – Angela Storm

At the start of the Strategic Plan period it was agreed to create a system for monitoring progress against the plan. A mid-point update was provided in October 2022 and the progress monitoring spreadsheet has now been updated and shared with members to show the position at the end of year one of the three-year plan. Good progress has been made and only four areas have not been fully achieved:

Priority 1: Joint Working

1.1 Ensure Board partners work together in an effective manner to protect adults from all forms of abuse and neglect.

This action had been delayed in relation to creating an aligned Policy & Procedure. The Team Around The Individual (TATI) task & finish group are reviewing this as part of their work. The deadline for completion is June 2023 so this action will be carried forward and implemented in year two of the plan.

1.2 Consider and act upon the impact of new legislation on safeguarding practice, for example, Liberty Protection Safeguards, Domestic Abuse Act 2021.

Work in relation to the Domestic Abuse Act has been completed, but the new legislation on Liberty Protection Safeguards will not be delivered under the existing government, so this item will need to be carried forward to a future plan.

1.3 Engage and Collaborate with the Local Safeguarding Children Partnerships, Community Safety Partnerships, Domestic Abuse Steering Groups, Health and Well-being Boards and Strategic Vulnerable, Exploited, Missing and Trafficked Group (VEMT) to deliver joint priorities and objectives.

The work in relation to VEMT is being led by Cleveland Police, and whilst there have been some delays meetings are now taking place. John Lovatt from Hartlepool Borough Council attended the last meeting and representatives from each of the four Local Authorities (LA) will be identified to attend future meetings. An update on the Missing Adults work will be provided to Board later in the year. Progress in being made in these areas and will be carried forward to next year’s plan.

Priority 2: People

All objectives have been completed.

Priority 3: Communication

All objectives have been completed.

Priority 4: Services

4.4 Improve our performance monitoring processes and systems to obtain accurate, current and validated information.

The PowerBi work has encountered some delays due to the availability of licences. The work is progressing and will continue in 2023-24.

Members agreed that the format of the Progress Monitoring Framework was well structured and clear, and that the inclusion of evidence against each objective provided assurance on the work that has been completed by the Board and future direction.

DB thanked Angela Storm for the work that has gone into compiling the Progress Monitoring Framework; noting that as the plan is being delivered over a three-year period it is realistic to expect that some areas will remain amber as the plan moves into its second year. In relation to the TATI review work it is sensible to carry this forward into the next year to ensure that the work is completed comprehensively rather than rushing to have it completed at the year end point. Under the joint working objective DB highlighted three areas for further work:

Exploitation – This has traditionally been led by Children’s services across Tees. The LAs and Cleveland Police have now agreed to lead on this. A Sub-Group for Adult Exploitation has been established and will feed into the main Tees Exploitation Group. Updates on this will be provided as the work progresses.

Missing Adults – Cleveland Police is currently going through a restructure which has created some delays with this work. An update is scheduled to be provided to Board members at the June TSAB meeting.

Partnership working – Discussions have been started with the Safeguarding Children Partnerships around developing a joint protocol. As this work progresses it may be expanded to include other partnerships.

TSAB Strategic Plan 22-25 Actions & Sub-Group Workplans – Lorraine Garbutt

The Strategic Plan has been updated and amended for 2023-24 in line with discussions that took place during the Operational Leads and TSAB Development Sessions in February. Lorraine Garbutt (LG) highlighted the changes that have been made:

Priority 1: Joint Working

A new objective has been included to look at different operating models and consider how these could be used to enhance partnership working and information sharing. Actions have been updated in line with this change; The terminology in relation to TATI has been amended and a review of the Decision Support Guidance tools to consider the increasing complexity, risk and volume of safeguarding cases will be carried out. Opportunities will be explored to identify new ways of working with partners.

Priority 2: People

An objective has been added to provide opportunities for partners to share learning and best practice in all aspects of safeguarding adults work to help promote staff and public confidence. The wording in relation to the action around sharing the learning from reviews has been amended to state that learning should be shared at the earliest opportunity. This change is in response to discussions at the OLSG Development Session where members felt that there would be benefit in learning being shared prior to the conclusion of the review. An action has also been added to further develop methods to review learning from reviews to ensure it remains embedded in practice. Good news stories, innovative work and exceptional people should be identified and celebrated. The Communication and Engagement Sub-Group will lead on this action.

Priority 3: Communication

Discussion took place at both Development Sessions around TSAB documentation and the need for it to be clearly written and accessible. Some work has already been completed in this area, but it was felt that there is further work to do and the objectives have been updated to include this. Tools will be developed to help support adults who don’t wish to engage with services and stronger links will be formed with the Voluntary, Community and Social Enterprise sector (VCSE). Actions have been included for the Communication & Engagement Strategy to be reviewed to ensure it reflects the need to minimise the use of technical, professional language within public facing information and the TSAB Information Sharing Agreement will be reviewed to minimise the duplication of work across organisations and partnerships.

Priority 4: Services

The objective that was originally included in relation to Loneliness and Isolation has been removed, as it was felt that this did not fall within the remit of the Board. In place of this the Quality Assurance Framework and Multi Agency Audit documents will be updated to capture information in relation to Loneliness and Isolation to ensure that individuals are being supported. New objectives have been

included to provide opportunities to share information about innovative services and solutions for working with people with complex needs, and to work more closely with the VCSE sector to better understand the range of services they are able to provide. The actions have been updated in relation to the way that services subject to the Responding to and Addressing Serious Concerns protocol are recorded, particularly for providers that may have services in multiple LA areas, and also to improve links with the VCSE sector.

The workplans for each of the Sub-Groups have been updated and approved by the relevant Sub-Group chair. Any actions that fall outside of the remit of the Sub-Groups will be picked up by Board or the Statutory Partners.

Members agreed that more effort should be put into celebrating good practice and sharing the learning from this. Whilst appreciative enquiries are not undertaken the Multi Agency Audits do attempt to showcase good practice, and it was noted that there may be scope to do this in a more structured way. The QAF does include a section to highlight best practice, so this will also provide a method for sharing this information via the assurance reports.

DB concluded that the revised plan highlights the value of the discussions that take place during the Development Sessions and thanked LG for the work that has gone into incorporating the key elements into the plan.

Action Points	Action Owner	Deadline
1. The QAF/Self-audit tool to be updated to include reference to seeking assurance on loneliness and isolation work	AS	30/04/2023
2. Consider reviewing the format of the Multi Agency Audit to further showcase areas of good practice	OLSG	04/05/2023

Agenda Item 3	Update from VCSE	Presenter: Jon Carling
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Following the initial discussions that took place during the TSAB Development Session Jon Carling (JC) provided an update of the work that is taking place within the VCSE Sector in relation to adult safeguarding. A meeting has taken place between the VCSE representatives, Kay Nicholson from A Way Out and Lorraine Garbutt. Four key areas were considered: Does the VCSE know how to identify a Safeguarding Concern? Do they know what to do in response to identifying a Concern? Are they communicating the right messages? And are they reaching the people they need to? The group felt that in all areas there was further work that could be done. In response to this they are planning an online event to take place in May/June with the aim of briefing as many organisations as possible on safeguarding issues and to raise awareness of the resources available to them. This event will then be followed up by face-to-face events in each LA area during July. The sessions will help to raise awareness of TSAB resources, promote the training that is available and encourage more Safeguarding Champions.

JC advised that the VCSE are keen to have a greater involvement with the Board. Their aim will be to raise awareness within the sector of issues discussed at Board, and to voice any concerns that may be raised. The VCSE are keen to have representation at Sub-Group level, particularly in the area of Communication and Engagement.

DB thanked JC for the update and the work that the sector are doing to build on the discussions that took place at the Development Session. DB advised that TSAB will be happy to support the VCSE with their work and also to gain a better understanding of how the voluntary sector can better assist within the system to provide support and help reduce risk, particularly in light of increasing volumes and complexities.

Action Points	Action Owner	Deadline
1. VCSE membership at Sub-Groups membership to be determined	JC/AM	14/06/2023

Agenda Item 4	Sub-Group Updates	Presenter: Sub-Group Chairs
Learning Training & Development – Cara Nimmo on behalf of Patrick Rice		

The Sub-Group last met on 30th March. The key areas for discussion were as follows:

- Terms of Reference (ToR) – The ToR were reviewed and no changes were proposed
- 2022-23 Training Budget – There was a slight underspend as some of the proposed training did not take place
- Me-learning – 2023-24 will be the final year of the existing contract for the e-learning provision. The tender process will need to start later in the year to appoint a provider
- Stalking Awareness Course – TSAB have agreed to joint fund a Digital Stalking Awareness Course with the Children's Partnerships
- Workplan – All actions on the 2022-23 workplan have been completed and the draft workplan for 2023-24 was approved
- Training Plan – The Training Plan for 2023-24 was approved and a copy was circulated with the agenda for this meeting for information. The budget is for £40,000 with an estimated spend of £35,800. Demand for all the existing courses remains high so these will continue. There will be a mixture of virtual and face to face training. Course content has been considered to identify the courses that benefit most from face-to-face delivery. The budget does leave some capacity for any additional training areas that may be identified from reviews.

LG advised that some figures on the budget, such as the development of a Trauma Workbook and Vicarious Trauma training, are estimated at this stage. Some of the capacity will be taken by the funding of the Stalking Awareness Course. The final cost for this will be known once the Safeguarding Children Partnerships provide clarity on the number of sessions required. Work is now starting to agree training dates with the providers and these will be shared once available.

Operational Leads – Lorraine Garbutt

The last meeting took place on 9th March and was well attended. Cara Nimmo will chair the next meeting in May, after which Amy Mahoney will chair the group.

- The Multi Agency Audit schedule for 2023-24 was agreed. Audit themes will cover Sexual Exploitation, Modern Day Slavery, Incidents Between Residents, Hospital Discharge, Domestic Abuse and Self-Neglect. Additional themes may also be included in response to reviews
- The workplan was reviewed and areas that need to be carried forward were identified
- Case Study Discussion – Housing
The case study was submitted to the group during the planning for the Development Session but was carried forward to the March Sub-Group meeting for discussion. The case study highlighted the issues of sourcing suitable accommodation for individuals at risk, with all LA representatives echoing similar issues for complex individuals who may pose a risk either to themselves or others. The issue will be raised with the Anti-Slavery Network in relation to the Victim Care Pathway, and there was also a request for it to be raised with the Statutory Partners and brought to the attention of the Board. In response to discussion by the Statutory Partners they are arranging a meeting with representatives from the housing providers across Tees to discuss the issues and how they can be addressed. DB noted that this is an issue around the country and that it is a positive step for discussions to begin locally.
- Two Multi Agency Audit Reports were discussed and copies have been circulated with the agenda for this meeting. The audits took place in February with a theme around Self-Neglect. The key points from each were presented:

Stockton-on-Tees Borough Council Multi Agency Audit Report – Greg Purta (GP)

The audit found that there was good evidence of multi-agency input, additional information was shared by partners and that an assessment of needs and mental health were provided to the individual.

Areas that were done well included the case being discussed at Multi-disciplinary Team level prior to being escalated to TATI, Concerns around the individual's needs were shared with partner agencies in order to seek the best possible solutions, actions were completed in a timely fashion with action plans being agreed and followed, good evidence was provided and recorded to support discussion and wider issues, such as housing, were taken into account.

Areas for improvement were identified around information included on the TATI referral form, avoiding the use of abbreviations and ensuring that the Think Family approach is included in the review process.

The case is still open, but with the agreement of the individual is no longer subject to TATI. The risk has been reduced and is now supported and managed between partner agencies.

Members agreed that this was a good example of multi-agency working and how TATI can support an individual. It was also noted that exit strategies from TATI should be considered, as capacity needs to be made available for new cases to be considered. TATI has an important role to play in bringing organisations together and to ensure that they are working together to provide support, but once this is in place they should be able to manage risk going forward.

Hartlepool Borough Council Multi Agency Audit Report – Kirsty Fletcher (KF)

The audit evidenced that there was good representation from partner organisations, but consideration should have been given to inviting the individual's uncle to attend the TATI meeting as he was the main point of contact with the service user. The probation officer was not able to attend the initial meeting but has attended subsequent meetings.

Areas that were done well included good evidence on the recording of actions, timescales, and the people responsible, early engagement with the housing provider to prevent eviction, home visits by the Police and social worker at times to suit the individual, legal representation at TATI meetings and good evidence that the social worker remains involved.

Areas for improvement were in relation to the TSAB TATI referral form not being used. A reminder has now been sent to all staff.

DB noted the importance of ensuring that current versions of forms are in use and suggested that the Business Unit could set up an annual reminder process to ensure all members are using current documents.

DB thanked GP and KF for sharing the reports.

Safeguarding Adults Review - Jill Harrison (JH)

- **Progress Update – TATI Review**

Deb Fenny (DF) and Ruth Musicka provided an update on the TATI Review. As one of the recommendations from the Molly SAR a task & finish group was brought together to review the TATI process. Input from members of the group and benchmarking against other areas has resulted in the review being more complex than was originally anticipated. The purpose of TATI has been reviewed to highlight complexity, the referral form has been amended and a flowchart has been created to ensure that organisations have done all they can before referring a case to TATI. Closure is also being considered; at what stage it is appropriate and who would sign this off. The next meeting is scheduled for early May and the group are working towards a completion deadline of June. DF stressed the importance of ensuring that the review is done correctly and that the end result is fit for purpose for all stakeholders. DB thanked the group for their work and acknowledged the difficulties due to the complexity of the cases involved and the need to consider four LA areas. DB added that the work has been a good example of making sure that representation is right at the start of the process to ensure success.

- **DHR 5/21 –** The case was discussed by the SAR Sub-Group and it was agreed that it would be more appropriate for it to be reviewed under the DHR process. Workshops have taken place with the practitioners involved and the first draft of the report is being compiled by the author. Once this is received the findings can be shared.

- **Case 1/22 and 3/22 –** Both cases were referred following LeDeR reviews. Karen Rees has been appointed as the Independent Reviewer and will complete two separate SARs which will run alongside each other in terms of the timings so that common themes can be identified. The

Practitioners' Workshops will be held in June, with the hope to bring the 2 SAR Reports to the Board in October for approval. Following this there will be an additional piece of work to look at repeated themes and learning to understand the root causes and the system barriers and challenges that hinder being able to robustly address these complex areas.

- Case 6/22 – Chris Hogben has been appointed as Independent Reviewer. He has extensive experience in policing and was a Detective Chief Superintendent. He has written DHRs and reviews for NHS England and recently completed a thematic SAR for Hampshire. The agencies involved will be contacted in due course.
- Case 8/22 - TEWV are currently seeking an independent facilitator to lead a Serious Incident Review. The LeDeR is on hold due to recent changes in the LeDeR process which mean waiting until the outcome of the Coroner's Investigation is known. The SAR will pick up the multi-agency learning in the form of a Practitioners' Workshop. It was agreed to use a rapid review process for this case so that the learning can be identified as soon as possible. GP has kindly offered to lead this review.
- Case 10/22 – It was agreed at the last SAR Sub-Group meeting that the case met the criteria for a SAR. Next steps will now be discussed by the Sub-Group.
- Case 9/22 – The referral came via the LeDeR process, but the case did not meet the criteria for a SAR as the individual did not die due to abuse or neglect. This case dates back to the height of the pandemic and similar learning has been picked up through the Stephen LLR. Barbara Potter (LeDeR Reviewer) will liaise with the family.

Members complemented the SAR Sub-Group on the way that cases are being handled in a proportionate way to avoid duplication of effort and share learning as quickly as possible, taking into account a number of different agendas. JH advised that the Sub-Group are still facing issues in sourcing reviewers, and this will be a factor to consider in future when deciding on the best type of review to conduct.

Action Points	Action Owner	Deadline
1. Develop annual reminder process to remind members of the location of current forms and documentation.	BU	14/06/2023

Agenda Item 5	QAF Reports	Presenter: Paula Dewell / Ruth Musicka
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Cleveland Police – Paula Dewell

The report shows an improved position since the previous QAF with an overall RAG rating of green being achieved. Two areas within the QAF were rated amber in relation to learning from reviews and staff training. Recommendations have been added to the action plan to address these sections and a review of the Safeguarding Guidance will be carried out to create a separate Policy and Procedure. Four main actions were identified: Separation of the Safeguarding Guidance document, collating evidence in relation to information sharing, a review of the existing structure and process to better embed learning from reviews and share best practice and a review of internal processes for recording of training to provide assurance that training is effective and relevant. All actions are now being taken forward and it is hoped that the re-structure taking place within Cleveland Police will assist with these. Best practice was identified in relation to the Victims Code of Practice.

Middlesbrough Borough Council – Ruth Musicka

Overall MBC were rated green in all areas. Good evidence was provided and all the actions from the previous QAF have been completed and evidenced. The only area for action was around strengthening the process for sharing the learning from reviews with all staff. Areas of best practice were identified in relation to the Complaints Policy, the Strategic Plan including reference to protecting adults and references made to Safeguarding and TATI in the Community Safety Plan and training.

DB thanked PD and RM for their presentations, noting that green ratings are difficult to achieve and that

hearing the reports provides a good level of assurance.

Agenda Item 6	Drug Related Deaths	Presenter: Jen Moore	
<p>Jen Moore (JM) shared a presentation with members.</p>			
<p>JM advised that the Integrated Care Board (ICB) do not lead on drug related deaths. They are a partner in the review of drug related deaths and the information in the report has come from the Preventing Substance Misuse and Death Service. JM was alerted to the issue in relation to drug related deaths as six weekly meetings have now become three weekly due to the number of cases involved. JM added that any drug and alcohol related deaths over the last twelve months are recorded as suspected until they have been reviewed by the Coroner. Despite the figures being distorted during the COVID period the figures for all four LA areas and are showing an upward trend. An increase during the winter months would be expected, as poor health amongst drug users can make them more susceptible to winter illnesses.</p>			
<p>Drug death review meetings are attended by a range of organisations including housing, Cleveland Police, addiction services, health, the LAs, NEAS and Probation. The key themes from the review include homelessness and sofa surfing. Individuals are often known to one another. Some are known to Mental Health services whilst others are not known to any services. Where individuals are known to services, they are often unwilling to accept support, which is a common theme in relation to addiction. The drugs used include illicit street drugs, prescribed drugs, and alcohol.</p>			
<p>To try and address the issues an evaluation of the training provided to front line staff in South Tees is taking place and a briefing document will be shared with GPs as there is often an unwillingness to share information. Exploration of future housing developments will take place and a review of OT assessments is taking place to identify the most common days when deaths take place and to explore if medics at the Safe Haven site can support with mental health crisis.</p>			
<p>Future consideration is around the availability of Naloxone, which is currently carried by Police, hostel staff and paramedics; It will be considered if there are any other groups that would be suitable, information sharing with primary care and support with the review process. Also, to consider any national learning in relations to SARs and bereavement support for staff in approved premises.</p>			
<p>The Regional Drug Related Death meeting is due to take place and it will be useful to compare the themes from other areas. JM advised that Joanne Russell who leads on the review would be happy to come to a future Board meeting to provide further information.</p>			
<p>JG advised that ex-offenders on parole or probation will have been assigned a GP, so do have access to primary care but issues may still arise out of an unwillingness to engage with services. GB added that some of the issues with GPs involvement in reviews following a death is because of consent. Once an individual dies consent remains in place, so some GP's are requesting relatives to approve the sharing of information. Work is currently being done to improve this process. JG also noted that better recording may be responsible for making the problem appear larger than it may be.</p>			
<p>DB thanked JM for the presentation, adding that it was important for the Board to hear about this piece of work. DB suggested that making use of the regional and national SAR libraries to look at learning would be beneficial. It would also be useful to look at the situation elsewhere in the country, and to establish how much intelligence the police have around the types of drugs being supplied in the area. DB requested that Joanne Russell provide an update to Board in 6 months' time.</p>			
Action Points	Action Owner	Deadline	
1. Update on drug related deaths to be provided to Board	JM / JR	11/10/2023	

Agenda Item 7	Hartlepool Borough Council Peer Audit	Presenter: Jill Harrison	
<p>An offer was made to LAs in 2022 to undertake a peer review in preparation for the forthcoming CQC inspection framework. HBC submitted a successful bid and the review took place in March 2023. HBC identified their reasons for requesting the review as the increasing volume and complexity of cases, the</p>			

impact this is having on the Safeguarding teams and the need for future resilience. Areas to be considered during the review were use of the Decision Support Guidance and screening in decision making, management structure in relation to increasing demands, TATI and Transitions. A scoping meeting took place ahead of the review to share relevant documents and meetings took place with operational staff, managers and partners. The review was completed by Teresa Bell, a former Director of Adult Social Care who is currently Independent Chair of SABs in North Somerset, Bromley and the Isle of Wight.

It was recognised that HBC faces a number of demographic challenges in terms of deprivation, health inequalities, high prevalence of health related conditions and the incidence of drug related deaths being twice the national average. HBC 's performance was good when compared nationally and there was good evidence of collaborative working. The report acknowledged areas of good practice and innovative working, noted the challenges that are being faced and highlighted areas for future consideration. A copy of the report for TSAB was shared with the agenda.

Issues identified for TSAB to consider included a review of the referral form and decision support guidance, challenges in relation to cross boundary referrals and whilst policy and practice are aligned across the 4 LA areas where possible there is also a need to consider local context.

DB thanked JH for the presentation, adding that this was a useful exercise in preparation for the CQC inspection, but also acted as a useful health check. From TSAB's perspective further work will need to be done around cross boundary referrals and ensuring that current versions of forms are being used.

Agenda Item 8	National Safeguarding Adults Board Excellence Awards 2023	Presenter: Lorraine Garbutt	
<p>Nominations for the National Safeguarding Adults Board Excellence Awards can now be made via the link on the agenda. The awards were a new initiative introduced in 2022 by the Business Managers network. In the spirit of sharing good practice and recognising achievement LG encouraged members to put forward nominations. The closing date is 15th October 2023 and the winners will be announced during National Safeguarding Awareness Week in November. LG suggested that the work that Thirteen Housing have done to develop their interactive training module may be something that the Board may wish to put forward for nomination. DB requested that this be added to the agenda for the next meeting with the Business Unit.</p>			
Action Points		Action Owner	Deadline
1. Nominations for National Safeguarding Adults Board Excellence Awards to be added to the agenda for next meeting with the Business Unit		JB	16/05/2023

Agenda Item 9	Any Other Business	Presenter: All	
<p>GB advised of an issue raised via the Cleveland Anti Slavery Network. A number of Nigerian Females have presented to hospital in the late stages of pregnancy with no prior contact. A common theme in relation to this is partners in study or working within care settings. The Anti Slavery Network has asked for any local information in relation to this. No cases have been reported in North Tees, but some concerns have been raised by South Tees.</p> <p>The Board said farewell to LG who is retiring in April. DB passed on a big thankyou to LG who has been central to TSAB since its formation, highlighting that LG leaves the role with a strong team in place and that the work she has put in place can now continue to be built upon.</p> <p>LG thanked Board members and the Business Unit for their support, adding that everyone has been involved in the success of TSAB.</p>			
Action Points		Action Owner	Deadline
1. Enjoy a very happy retirement		LG	Ongoing

Next Meeting Date: **Wednesday 14th June 2023**
Time: **9.30am – 12pm**
Venue: **Microsoft Teams**

Minutes approved by Independent Chair:

A handwritten signature in black ink, appearing to be 'S. J. ...', written in a cursive style.

Date: 26/04/2023

Appendix 1 - Attendance Matrix								
The table below reflects named members of the TSAB, although deputies have been shaded.								
Company	16/02/2023	07/03/2023	19/04/2023	14/06/2023	13/09/2023	11/10/2023	13/12/2023	3
Catalyst Stockton / Hartlepower	2	1	1	0	0	0	0	100%
ICB	2	2	3	0	0	0	0	100%
Cleveland Fire Brigade	1	0	1	0	0	0	0	67%
Cleveland Police	1	1	2	0	0	0	0	100%
CQC Board Member (Mlbro, Redcar, Stockton) (committed to attend 2 meetings per year)	0	0	0	0	0	0	0	0%
CQC Board Member (Hartlepool)	0	0	0	0	0	0	0	0%
Durham Tees Valley CRC	0	0	0	0	0	0	0	0%
DWP	0	1	1	0	0	0	0	67%
Hartlepool and Stockton Safeguarding Children Partnership	0	0	0	0	0	0	0	0%
Hartlepool Borough Council	2	2	3	0	0	0	0	100%
HBC Lead Member	0	1	1	0	0	0	0	67%
Healthwatch Hartlepool	0	0	1	0	0	0	0	33%
Healthwatch South Tees	1	0	0	0	0	0	0	33%
Healthwatch Stockton	1	1	1	0	0	0	0	100%
HMP Holme House Prison	1	0	1	0	0	0	0	67%
Middlesbrough Borough Council	1	1	2	0	0	0	0	100%
MBC Lead Member	1	1	1	0	0	0	0	100%
Middlesbrough VDA / Redcar & Cleveland VDA	2	0	0	0	0	0	0	33%
National Probation Service Cleveland	1	0	0	0	0	0	0	33%
North East Ambulance Service (attend for specific agenda items only)	0	0	0	0	0	0	0	0%
North Tees & Hartlepool NHS Foundation Trust	1	1	1	0	0	0	0	100%
Public Health	0	1	0	0	0	0	0	33%
Office of Police & Crime Commissioner (committed to 2 meetings per year)	1	1	0	0	0	0	0	67%
Redcar & Cleveland Borough Council	1	1	1	0	0	0	0	100%
RCBC Lead Member	0	1	1	0	0	0	0	67%
Stockton on Tees Borough Council	1	1	2	0	0	0	0	100%
SBC Lead Member	0	1	1	0	0	0	0	67%
South Tees Hospitals NHS Foundation Trust	1	1	1	0	0	0	0	100%
South Tees Safeguarding Children Partnership	0	0	1	0	0	0	0	33%
Teesside University	0	0	0	0	0	0	0	0%
Tees Esk & Wear Valleys NHS Foundation Trust	1	1	1	0	0	0	0	100%
Thirteen Housing	1	1	0	0	0	0	0	67%
TSAB Independent Chair	1	1	1	0	0	0	0	100%
TSAB Business Unit	5	6	7	0	0	0	0	100%